

Introduction and Overview

GENERAL ELIGIBILITY

Please refer to individual grant guidelines for specific eligibility for each grant.

INDIVIDUALS

- Must be at least 21 years old
- Must be a Nevada resident for a minimum of 12 months (Must submit valid NV Driver's License or NV State ID Card as evidence of this. If you do not have a driver's license or state ID or if your driver's license was renewed within the past 12 months, contact NAC staff to discuss other resident verification material.)
- Must be a U.S. citizen or Permanent Resident
- Must not be registered as a degree-seeking student

NONPROFIT ORGANIZATIONS

- Must be incorporated and registered as Nevada nonprofit organization
- Must have IRS 501(c)(3) federal tax-exempt status under Section 501(c)(3) of the Internal Revenue Code (organizations without 501(c)(3) status may apply for some grants with a fiscal agent, see details below).
- Must have a DUNS number (can be obtained for free at www.dnb.com). The Data Universal Numbering System (DUNS) number is a unique nine character identification number. DUNS numbers are required of all Federal grant recipients and provided by the commercial company Dun & Bradstreet.

USE OF A FISCAL AGENT

- Incorporated nonprofit organizations who are not 501(c)(3)s may use a fiscal agent to apply to the following grants: Arts Learning Project Grant, Project Grant for Organizations and Folklife Community Grant.
- The Fiscal Agent must be an incorporated nonprofit 501(c)(3) organization that is eligible to apply for NAC grants. The Fiscal Agent is the recipient of the grant award. The Fiscal Agent becomes the legal applicant of record, redistributes the grant funds to the project coordinating organization, and is responsible for all the requirements of the specific grant category. This includes contracts, fiscal records and final reports.
- You must contact the NAC prior to submitting a grant application if you intend to use a Fiscal Agent. If using a fiscal agent, a formal agreement between the agent and the applicant is required.
- Acting as a Fiscal Agent does not limit the Fiscal Agent's own grant applications.

UNITS OF GOVERNMENT AND PUBLIC INSTITUTIONS

Includes federally recognized tribes, state or local government, schools, libraries, institutions of higher education.

- Facilities/departments with their own budgets can apply independently even if they are under the same institution/Federal Employer Identification Number (FEIN). Multiple departments within an institution may not apply for funds for the same project.
- Projects must serve and be marketed to a broad community outside the institution. Projects must be community-based and generate area-wide arts involvement. Grants may not support the institution's internal programs.

GENERAL FUNDING RESTRICTIONS

In addition to the list below, other costs may or may not be allowable. If in doubt about a particular cost, please contact NAC staff.

NON-ALLOWABLE COSTS

- Any portion of projects that duplicate costs in grants pending with, or received directly from, the National Endowment for the Arts
- Any portion of the same project in multiple grant applications in which duplicate costs are projected during any fiscal year
- Any portions of projects already completed or underway
- Capital expenditures for land or general purpose equipment with a cost of over \$2,500
- Cash prizes
- Costs of competition awards
- Costs related to filing for 501(c)(3) tax-exempt status with the Internal Revenue Service
- Fines, penalties, or debt collections costs
- Travel outside Canada, Mexico, the United States, and its territories and possessions
- Fundraising efforts or the money spent in order to raise additional funds (such as social events and benefits)
- Hospitality or Entertainment Expenses (including food, beverages and gratuities for openings, receptions, parties or other hospitality functions)
- Journalism, historical or academic documentary film and electronic media arts that do NOT demonstrate significant artistic emphasis, consideration, and distinction
- Legal fees or litigation costs
- Lobbying expenses
- Preparation for, or travel to, competitions (except for Poetry Out Loud participants)
- Projects with implicit religious content that may be perceived as advancing a religious purpose
- Publication subvention
- Reduction of debt including interest expenses paid on loans, debts or borrowed capital
- Renovation, remodeling, restoration or new construction
- Reserve funds
- Salaries and overhead of public and private schools, colleges, universities, and government agencies
- Student scholarships for academic credit or awards for student work

GRANT REVIEW PROCESS

COMPETITIVE PANEL REVIEW

The NAC uses a panel review process to provide an impartial environment in which competitive grant applications are evaluated for funding. NAC invites in-state and out-of-state arts specialists, artists and educators to serve on its various grant review panels. During these panel meetings, only the panelists participate in the application discussion and scoring. The panels review and score grant applications and make funding recommendations for the NAC Board to consider. After panel meetings are completed, the NAC Board convenes in a public meeting to discuss the grant panel review, scoring and funding recommendations, and to vote on final grant allocations.

NAC encourages applicants to observe panel meetings in person or to listen via the internet. Panel discussions provide insights to effective grant writing and program evaluation. Applicants are requested to refrain from contacting panel members before or during the panel meeting process. Applicants are not required to attend grant panels, nor will absence at these meetings prejudice application review.

NON-COMPETITIVE GRANT REVIEW

NAC also awards non-competitive grants on a year-round basis. These grants are reviewed for eligibility and completeness by NAC staff and awarded on a first-come, first-served basis contingent on available funding as approved by the NAC Board.

APPEALS PROCESS

An organization or individual that disputes a review panel's recommendation on grounds of procedural errors may request a review of that recommendation by the NAC board. Procedural errors might include a technological error preventing panelists from properly viewing the application, or a failure of a panelist with a known conflict of interest to leave the room for the discussion. Disagreement with the judgment of the panel or the amount of the award is not grounds for an appeal. To file an appeal, the applicant must submit a letter to the Nevada Arts Council's Executive Director within 30 days of the panel meeting stating the reasons for the request for review. Appeals will be reviewed and acted on by the NAC Board after consultation with NAC staff. The decision of the NAC Board is final. Incomplete applications are not eligible to appeal.

ACCESSIBILITY

Making the arts accessible to Nevadans of all cultures and abilities, without prejudice to geographic or economic status, is a priority for the NAC. Section 504 of the Rehabilitation Act states, in part, that "no otherwise qualified person with a disability... shall solely by reason of their disability be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." The NAC encourages its grantees and partners to view accessibility as both a philosophic commitment and a business practice. Methods to address diversity in your community include involving individuals from diverse populations and/or organizations in the planning, implementation, evaluation and follow-up of a program. By making Nevada's arts and

cultural programs, activities, information and facilities accessible and usable to all people, with and without disabilities, we open the door to a new and expanded audience of participants, patrons and advocates. For information on requirements of the Americans with Disabilities Act (ADA) or how to make your programs and facilities more accessible, download the Design for Accessibility Handbook along with an Arts Accessibility Checklist on the National Endowment for the Arts' Accessibility homepage at arts.gov/artistic-fields/Accessibility/. This website provides information and links to Leadership Initiatives in Arts and Aging, Arts in Healthcare, Arts in Corrections, Universal Design and Careers in the Arts. It also features award-winning accessibility programs implemented across the nation. Arts for All Nevada provides arts programs for all Nevadans, including those with some form of disability. Visit: artsforallnevada.org or call 775.826.6100.

GRANTEE RESPONSIBILITIES

- **TERMS AND CONDITIONS:** To accept and receive an annual NAC grant, the Terms and Conditions document in the award packet must be signed by the Authorizing Official and sent to the NAC within 30 days of the Grant Award Letter date.
***DECLINING GRANT:** If you cannot meet the deadline or if you do not intend to accept the grant, it is your responsibility to contact the NAC in writing immediately.*
- **PROGRAM/PROJECT CHANGES:** Changes made to programs or projects funded by NAC grants may be requested in a letter addressed to the Executive Director and must be approved by the Executive Director in consultation with staff.
- **CREDIT & PUBLICITY:** NAC grants are made possible primarily through public dollars—appropriations from the State of Nevada and grants from the National Endowment for the Arts. It is required that acknowledgement of this support is prominently included on grantee websites (if applicable), and included in all applicable grantee publicity and printed materials—programs, catalogues, posters, news releases and advertisements. For electronic versions of current NAC and NEA logos [CLICK HERE](#). NAC logos may remain on grantee material and websites, however please remove NEA credits from all materials at the completion of your grant period. When using the NAC or NEA logo on a website, link to these respective sites:
<http://nvculture.org/nevadaartscouncil/> & <https://www.arts.gov/>

When no printed information is distributed, verbal credit must be given prior to each performance or presentation. ***Required Credit Language:** This program/project was supported, in part, by the Nevada Arts Council, a state agency, which receives support from the National Endowment for the Arts, a federal agency.*

- **THANK ELECTED OFFICIALS:** All grantees are required to thank their state and federal elected officials including the Governor, through U.S. mail or email, for supporting the Nevada Arts Council and the National Endowment for the Arts, and to provide a brief description of how the grant was used. Grantees must submit copies of these letters/ emails to the NAC to remain in compliance.
- **MATCHING FUNDS:** In most NAC grant categories, organizations must match in cash or in-kind, dollar for dollar (1:1) NAC grant funds that are awarded. Matching funds may be anticipated by the applicant at the time of application submission, but must be received by the end of the grant period and by the time the final cash request form is submitted to the NAC by the grantee.
Other state general funds or federal funds may not be used as a match for NAC grants.
 Matching funds are identified when requesting funds by:
 - 1) Listing the source and amount of the matching funds on the Cash Request Form
 - 2) Providing accepted back-up documents with submission of the Cash Request Form. Accepted matching funds back-up documents are:
 - a) Income statement
 - b) Grant Award Letter from a foundation or other non-federal/state entity
 - c) Donation log
 - d) In-kind verification form
- **FINAL REPORT:** All NAC grantees will be required to fill out and submit Final Reports on our online grant management system by the deadline stated in the award packet or by June 30 of Fiscal Year (whichever is sooner). If the funded project occurs in June, grantees have until July 15 to submit Final Report materials. Information on Final Report requirements for each grant category is included in the Grant Award Packet.
- **ADA/504 COMPLIANCE:** Grant recipients must comply with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA). The Rehabilitation Act of 1973, Section 504 mandates that no otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance. The ADA requires all arts organizations to make their programs, services and activities, including employment, accessible to qualified persons with disabilities. ADA applies whether or not an arts organization receives federal funds. Grantees must have a current Organization Accessibility Checklist, Self-Evaluation or Plan on file or completed during the grant period. The organization must review and update this document every three years to be current. For information on requirements of the ADA or how to make your programs and facilities more accessible, download the Design for Accessibility Handbook along with an Arts Accessibility Checklist on the National Endowment for the Arts' Accessibility homepage at arts.gov/artistic-fields/Accessibility/

- **RECORD KEEPING:** All NAC grant recipients are required to keep copies of the original grant application, financial records, supporting documents, statistical records and all other records pertinent to NAC grants for a minimum of three years after the end of the project. Grant funds may be considered taxable income. Per NEA requirements, all grantees must permit the Nevada Arts Council to access their records and financial statements as necessary during the fiscal year of the award to ensure compliance with the Federal award requirements

OUT OF COMPLIANCE

If grantees miss the Final Report deadline, they may send a written request for an extension. If approved, grantees must then submit all required Final Report paperwork by the extended deadline or the grantee will be out of compliance and forfeit any remaining grant funds. Extended deadlines for annual grants cannot be later than July 31 of the grant year. The grantee will remain out of compliance and unable to apply for future NAC grants until the NAC receives all delinquent paperwork.

AVAILABILITY OF FUNDS FOR THE CURRENT FISCAL YEAR

All NAC grants are subject to and contingent upon sufficient funds being appropriated, budgeted, and otherwise made available by the State Legislature and/or federal and other sources. NAC, as the granting authority, may reduce or terminate grant(s), and the grantee waives any and all claim(s) for damages, effective immediately upon receipt of written notice (or any date specified therein) if for any reason the granting agency's funding from State and/or federal sources is not appropriated or is withdrawn, limited, or impaired.

LEGAL REQUIREMENTS

The Nevada Arts Council (NAC) complies with all state and federal laws and regulations concerning civil and human rights, including Title IV of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, The Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972 and the Age Discrimination Act of 1975. NAC ensures that its programs, grants and employment practices are free of any discrimination based on race, color, national origin, disability, sex, sexual orientation or age.

AUDITS

Organizational grant recipients may be subject to an on-site audit performed by NAC staff at least once every three years. NAC staff will notify grantees of audit date at least 45 days in advance. If a recipient receives \$750,000 or more in federal funds, the federal government requires recipients to submit a Single Audit report to the NAC for the year in which NAC funds were received and spent.

DATA DISCLOSURE

The information requested of all NAC grant applicants (in grant applications and Final Report forms) is critical for state and national cultural policy development and planning. Both the NEA and the NAC use this data to determine trends, establish

statistical data and develop budget requests. This data is also the foundation for the NAC budget request, which is presented to the Governor's Office and the Nevada State Legislature every biennium. Section Five of the National Foundation for the Arts and Humanities Act of 1965, as amended, authorizes both of these national endowments to request such information for use in application processing and in trend analysis and statistical research. As this complies with the Privacy Act of 1974, the NAC responds to NEA requests for information.

INDIRECT COSTS

Indirect costs are defined as the expenses of doing business that are not readily identified with a particular grant or project. They may include administration, personnel, or other allowable expenses. If indirect costs are requested, they must be presented in the application budget. A federally-negotiated rate agreement must be provided in the support materials. If no federally-negotiated rate agreement is in place, organizations may request an indirect rate of 10% of the grant request. Indirect costs may not be requested on Operational Support Grants.

OWNERSHIP OF INTELLECTUAL PROPERTY

The NAC does not own, collect royalties on or hold copyrights to artistic products resulting from its grants nor will it take any action on behalf of the grantee to protect the grantee's intellectual property rights. The NAC does, however, request from all its grantees the right to reproduce and use documentation of such products for educational, promotional, official or noncommercial purposes, both electronically and in print.

Supporting core operations of arts organizations

HOW THE PROGRAM WORKS

Operating Support Grants (OSG) from the Nevada Arts Council (NAC) strengthen Nevada's arts infrastructure by supporting general operations of non-profit arts organizations throughout the state. The most competitive applicants offer ongoing, sustained, high-quality outreach programs and arts services or artistic programming in the community. OSG funds support general operating expenses including administrative salaries and benefits, payroll expenses, insurance, facility space rental, utilities, contracted and professional services. Operating Support Grants are awarded on a two-year cycle. Organizations will submit a full application in even fiscal years, and an Interim Report in the following odd fiscal year. Grantees must complete the Final Report online by June 30, 2021 to remain in compliance and eligible for future NAC grants.

APPLICATION DEADLINE

TBA

TWO YEAR GRANT AMOUNT

Up to \$50,000 (\$25,000/year)
based on budget

ELIGIBILITY SNAPSHOT

NV incorporated 501(c)(3)
non-profit arts organizations

STAFF CONTACT

Sierra Scott - Grants Specialist
s.scott@nevadaculture.org
775-687-7104

This grant is administered in two separate payments during a two year grant cycle:

1. Once awarded, grantees may request initial installment of their full 1st year of funding (50% of total award)
2. Grantees must complete the Interim Report online with all applicable support materials by June 30, 2020. Upon approval of Interim Report, grantees may request second installment of their full 2nd year of funding (50% of total award)

TWO YEAR GRANT AMOUNT: Up to \$50,000 total (\$25,000/year)

Grant amount is based on organization's operating cash budget (see levels below). Depending on availability of funds, the organization's award amount will be the same for each year of the grant. The NAC fiscal year runs July 1-June 30.

REQUIRED MATCH: 1:1 cash match

ELIGIBILITY

Nevada 501(c)(3) incorporated nonprofit organizations who meet the following requirements:

- Must be based in Nevada as shown by the address on the organization's IRS 990 form
- Show an operating cash budget of at least \$30,000 in your organization's most recently completed fiscal year (based on organization's most recent IRS 990 form)
- Have a mission that describes the arts as the primary purpose of the organization
- Provide arts programs or services on an ongoing basis throughout the year - this grant does not fund organizations whose primary focus is a single event
- Have at least one paid part-time or full-time employee (Levels 2-5 only)
- Demonstrate at least three previous years of effective arts related programming

Organizations may receive an Operating Support Grant and an Arts Learning Project Grant in the same fiscal year

OSG FUNDING RESTRICTIONS

In addition to the NAC General Funding Restrictions, OSG funds may not be used for:

- Equipment purchases over \$2,500

GRANT REQUEST LEVELS

	IF YOUR OPERATING CASH BUDGET IS:	YOU MAY REQUEST UP TO:
LEVEL 1	\$30,000 - \$99,999	\$5,000
LEVEL 2	\$100,000 - \$249,999	\$10,000
LEVEL 3	\$250,000 - \$499,999	\$15,000
LEVEL 4	\$500,000 - \$999,999	\$20,000
LEVEL 5	\$1 million or more	\$25,000

EVALUATION AND SCORING

The NAC uses a panel of arts specialists and artists to review and evaluate competitive grant applications in an impartial environment. The panel scores grant applications and makes funding recommendations to the NAC Board. The NAC Board approves final funding amounts. The review process is competitive, and not all applications are funded. Panel meetings are open to the public. NAC strongly encourages applicants to observe panel meetings in person or via the internet (if available).

REVIEW CRITERIA

- 1. Organizational Capacity and Management (40 points)**
 - Provides evidence of effective financial management and health, including maintaining appropriate budgets and a diversity of revenue sources
 - Provides evidence of qualifications and effectiveness of professional staff and board to support the organization’s mission, programming and services
 - Identifies and details methods to evaluate success, impact, and outcomes
- 2. Artistic Excellence (30 points)**
 - Demonstrates commitment to artistic excellence as evidenced through programming and/or services (includes utilizing artists, arts and design professionals, and arts educators as appropriate)
 - Utilizes effective process to select artists, services, programming or other elements of artistic production or presentation
 - Programming aligns with organization’s overall artistic vision and mission
- 3. Community Impact/Artistic Merit (30 points)**
 - Organization clearly identifies and defines the demographics of the community it serves
 - Programs, services and/or activities of the organization demonstrate a broad or significant impact on the community
 - Includes a plan for accessibility (click [HERE](#) for more information on accessibility)

APPLICATION SUPPORT MATERIALS

Materials must be submitted online with your completed application.

- IRS 501(c)(3) Letter (for eligibility only)
- Copy of organization's most recent fiscal year's IRS 990 form (for eligibility only)
- List of current board members including professional affiliations and city/town where they reside
- Key personnel document with the following listed: Job title, position status (e.g. full-time, part-time, or volunteer), and a brief summary of their qualifications (you may also upload résumés for any key personnel listed in the document in place of the qualifications summary)
- Artistic Support Material
 - Submit 5-10 recent samples of artistic support material that best document the artistic quality of your organization's programs or services
 - Samples can be images, audio, video and/or printed material
 - Video samples combined should not exceed ten (10) minutes total
- Marketing and Publicity Samples
 - Submit 2-4 recent samples of marketing or publicity material that best represent your organization, i.e. advertisements, posters, programs, fliers, newsletters, link to website and/or social media pages

HOW TO APPLY

Please read the full FY20 NAC Grant Guidelines before applying. Then complete application questions and submit all required support material online at:

<https://nevadaartscouncil.submittable.com/submit>

Click [HERE](#) to access additional resources for NAC grant applicants including a guide to submitting applications online.

HOW THE PROGRAM WORKS

The Project Grant for Organizations (PGO) from the Nevada Arts Council (NAC) is designed to support arts and cultural activities of organizations and public institutions. Funds may be used to support the execution of one activity/project or a suite of related activities. Examples of eligible projects include art exhibitions, performances, readings, concerts, festivals, and lifelong learning activities.

If awarded PGO funding, grantees may request 90% of the award right away. In order to receive the final 10% of funding, grantees must complete the Final Report online with all applicable support materials within 45 days of project completion or by June 30, 2019 (whichever is first).

GRANT AMOUNT: Up to \$5,000

REQUIRED MATCH: 1:1 cash match

ELIGIBILITY

- Nevada 501(c)(3)* incorporated nonprofit organizations (arts and non-arts) and public institutions including federally recognized tribes, state or local government, schools, libraries, institutions of higher education
**Fiscal Agents may be used in this grant category for organizations without 501(c)(3) status (see the full FY20 NAC Grant Guidelines for more details)*

Organizations may not receive a Project Grant in the same Fiscal Year as an Operating Support Grant or an Arts Learning Project Grant.

PGO FUNDING RESTRICTIONS

In addition to the NAC General Funding Restrictions, PGO funds may not be used for:

- General operating support or purchase of permanent equipment - funds must be used for relevant project expenses including artist fees, production expenses, marketing, planning, and program evaluation
- PreK-12 classes, workshops, or programs (applications for PreK-12 classes, workshops, and programs must be submitted through the Arts Learning Express Grant or Arts Learning Project Grant)

EVALUATION AND SCORING

The NAC uses a panel made up of arts specialists and artists to review and evaluate grant applications in an impartial environment. The panel scores grant applications and makes funding recommendations to the NAC Board. The NAC Board approves final funding amounts. The review process is competitive, and not all applications are funded. Panel meetings are open to the public. NAC strongly encourages applicants to observe panel meetings in person or via the internet (if available).

APPLICATION DEADLINE

TBA

GRANT AMOUNT

Up to \$5,000

ELIGIBILITY SNAPSHOT

NV incorporated 501(c)(3) non-profit organizations (arts and non-arts) and public institutions

STAFF CONTACT

Sierra Scott - Grants Specialist
s.scott@nevadaculture.org
775-687-7104

REVIEW CRITERIA

1. Artistic Excellence (40 points)

- Demonstrates commitment to artistic excellence as evidenced through artists, arts professionals, arts organizations, and/or services
- Utilizes effective process to select artists, services, programming or other elements of artistic production or presentation

2. Community Impact/Artistic Merit (40 points)

- Project demonstrates broad or significant impact for a defined community
- Relevance of the project to organization's mission, audience, or community
- Identifies and details methods to evaluate success, impact, and outcomes
- Includes a plan for accessibility (click [HERE](#) for more information on accessibility)

3. Project Planning and Management (20 points)

- Project is clearly articulated and well planned with a realistic timeline, clear objectives, and achievable outcomes
- Involves qualified personnel to plan and manage project
- Provides clear budget with appropriate financial resources to support project

APPLICATION SUPPORT MATERIALS

Materials must be submitted online with your completed application.

- **IRS 501(c)(3) Letter** for proof of eligibility (non-profit organizations only)
- **Resumes or Biographies** for all proposed collaborating artists, key administrative personnel and any consultants to be paid with NAC support
 - Include title, experience, and role within the proposed project
- **Artistic Quality Work/Performance Samples**
 - Submit 5-10 samples of artistic work (images, audio, and/or video) providing evidence of the quality of the artist(s) and/or organization(s) associated with this project
 - Video samples combined should not exceed ten (10) minutes total
- **Marketing and Publicity Samples**
 - Submit 2-4 recent samples of marketing or publicity material that best represent your organization, i.e. advertisements, posters, programs, fliers, newsletters, link to website and/or social media pages
- **Optional materials that support your project** - you may submit up to ten (10) additional items, for example:
 - Sample evaluation form - forms/methods for evaluating artistic quality of participants, public evaluation of programming, and/or results of such evaluations
 - Contracts that specify cost, project dates, and services to be provided (facility, marketing, tech crew, etc.)
 - Letters of agreement/contracts with participating artists, companies, organizations or artist educators
 - Printed material that best documents the administrative and/or artistic quality of your organization's programs or services
 - Sample publications from literary organizations/small presses
 - List of films to be screened at a proposed film festival

PROJECT GRANT FOR ORGANIZATIONS draft v5 10.17.18

Supporting arts and cultural projects with community impact



HOW TO APPLY

Please read the full FY20 NAC Grant Guidelines before applying. Then complete application questions and submit all required support material online at:

<https://nevadaartscouncil.submittable.com/submit>

Click [HERE](#) to access additional resources for NAC grant applicants including a guide to submitting applications online.

HOW THE PROGRAM WORKS

The Arts Learning Project (ALP) Grant from the Nevada Arts Council (NAC) is an annual project-based grant designed to support arts learning activities, teaching artist residencies, and teacher training for Pre-K through 12th grade. These arts learning activities provide a unique opportunity for students to work with practicing artists through workshops, classes, lectures, discussions, performances and community events. A demonstrated planning process, strong artistic/cultural instructional content, and clear outcomes are considered integral parts of a successful Arts Learning Project.

In a school setting, an Arts Learning Project is meant to enrich and support ongoing arts education, not to supplant or substitute services more appropriately provided by educators trained in the arts or otherwise. Artists working under ALP grants in school settings may never work with students without the supervision of a teacher.

Whether designed for a school or non-school environment, eligible activities must address one or more of the following areas of focus:

- Arts Education – The development of cognitive (knowledge), behavioral (skill) or affective (appreciation) learning in one or more arts disciplines, which include dance, drama, literary arts, music, visual arts, traditional and folk arts, video, and film
- Arts Integration – The use of the arts to connect to other non-arts subjects (reading, math, science, social studies, etc.) resulting in dual learning objectives
- Arts for Social Development – The use of the arts as tools to promote social development and/or cultural competency (i.e. programs that improve social outcomes for at-risk teens, promote health and healing, expose social justice issues, or explore tradition and culture to build cross-cultural understanding, dispel stereotypes, and celebrate difference)

Grantees may request 90% of the award right away. In order to receive the final 10% of funding, grantees must complete the Final Report online with all applicable support materials within 45 days of project completion or by June 30, 2020 (whichever is first).

GRANT AMOUNT: Up to \$5,000

REQUIRED MATCH: 1:1 match (at least 50% of match must be cash and up to 50% of the match can be in-kind contributions)

ELIGIBILITY

- Nevada 501(c)(3)* incorporated nonprofit organizations (arts and non-arts) and public institutions including federally recognized tribes, state or local government, schools, libraries, and institutions of higher education
**Fiscal Agents may be used in this grant category for organizations without 501(c)(3) status (see the FY20 NAC Grant Guidelines for more details)*

APPLICATION DEADLINE

TBA

GRANT AMOUNT

Up to \$5,000

ELIGIBILITY SNAPSHOT

NV incorporated 501(c)(3) non-profit organizations (arts and non-arts) and public institutions

STAFF CONTACT

Maryjane Dorofachuk

Arts Learning Specialist

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702-486-3738

An organization can receive an Arts Learning Project Grant and Operational Support Grant in the same fiscal year.

ALP GRANT FUNDING RESTRICTIONS

In addition to the NAC General Funding Restrictions, ALP funds may not be used for:

- General operating support - funds must be used for relevant project expenses only including artist fees, production expenses, marketing, planning, and evaluation
- Purchase of permanent equipment

EVALUATION AND SCORING

The NAC uses a panel of arts specialists, artists and educators to review and evaluate eligible grant applications in an impartial environment. The panel scores grant applications and makes funding recommendations to the NAC Board. The NAC Board approves final funding amounts. The review process is competitive, and not all applications are funded. Panel meetings are open to the public. NAC strongly encourages applicants to observe panel meetings in person or via the internet (if available).

REVIEW CRITERIA

1. Project Planning and Management (50 points)

- Project is clearly articulated and well planned with a realistic timeline, clear objectives, and achievable outcomes
- Clearly demonstrates proposed instructional content
- Involves qualified personnel to plan and manage project
- Provides clear budget with appropriate financial resources to support project
- Identifies and details plan to assess learning in the arts/culture

2. Artistic Excellence (25 points)

- Demonstrates commitment to artistic excellence by utilizing qualified teaching artists, arts educators and/or arts organizations presenting project
- Utilizes effective process to select teaching artists and arts educators

3. Community Impact/Artistic Merit (25 points)

- Project clearly identifies and defines the population being served and addresses specific challenges/needs
- Project demonstrates potential to strengthen learning in the arts and culture
- Provides an equitable and inclusive environment for all populations which includes opportunities to:
 - explore the arts/culture of diverse cultures
 - explore different disciplines and/or discipline practices
 - explore diverse issues through artistic expressions
 - addresses diverse learning styles
- Includes a plan for accessibility (click [HERE](#) for more information on accessibility)

APPLICATION SUPPORT MATERIAL

Materials must be submitted online with your completed application.

- **IRS 501(c)(3) Letter** (for proof of eligibility)
- **Résumés or Biographies** for all proposed collaborating artists, key administrative personnel and any consultants to be paid with NAC support
 - Include title, experience, and role within the proposed project
- **Confirmation Letter/Email**
 - An email or letter that confirms the teaching artist's participation in the residency/project for EACH artist.
- **Artistic Quality Work/Performance Samples**
 - Include 5-15 total samples of artistic work including at least one work sample for each proposed teaching artist (samples must be labeled with the artist's name)
 - Samples can be images, audio, and/or video that provide evidence of the artistic quality of the artists/groups associated with this project
 - Video samples combined should not exceed ten (10) minutes total
- **Sample Evaluation Forms**
 - Include 1-2 sample forms for evaluating students and/or public evaluation of programming
- **Marketing and Publicity Samples** - required for any programming occurring outside of school classrooms, optional for programming in the classroom
 - Submit 2-4 recent samples of marketing or publicity material that best represent your organization, i.e. advertisements, posters, programs, fliers, newsletters, link to website and/or social media pages
- **Optional materials that support your project** - you may submit up to five (5) additional items, for example:
 - Letters/contracts that specify cost, project dates, and services to be provided (i.e. facility, marketing, tech crew)
 - Printed material that best documents the administrative and/or artistic quality of your organization's programs or services

HOW TO APPLY

Please read the full FY20 NAC Grant Guidelines before applying. Then complete application questions and submit all required support material online at:

<https://nevadaartscouncil.submittable.com/submit>

Click [HERE](#) to access additional resources for NAC grant applicants including a guide to submitting applications online.

HOW THE PROGRAM WORKS

The Community Impact Grant (CIG) from the Nevada Arts Council (NAC) supports structural change in communities across Nevada through strategic planning, community engagement, and arts participation. This two-year grant funds collaborative and community based projects that:

- Address a demonstrated community challenge or need through an arts-based approach (examples include access to healthcare, pedestrian safety, homelessness, support for a specific population, or economic revitalization)
- Engage the community in shared arts experiences and provide opportunities for community members to create or contribute ideas to a work of art
- Include a project team with at least one partner organization and at least one Nevada resident artist, all serving a central role in project design and implementation

Projects may include a variety of components to achieve related objectives (i.e. programming, events, campaigns, installations, performances, or arts/community engagement activities). Funds may be used for a wide variety of expenses, including artist fees, production expenses, marketing, consultants, planning, education, and program evaluation. Applications selected for CIG funding are awarded in full.

This grant is administered in three separate payments during a two year grant cycle.

1. Once awarded, grantees request initial installment of \$7,500
2. Upon submission and approval of Interim Report, grantees request second installment of \$6,500
3. To receive the final \$1,000 of the grant award, grantees must complete the Final Report online with all applicable support materials by June 30th, 2022

TWO YEAR GRANT AMOUNT: \$15,000 total (\$7,500/year)

Depending on availability of funds, the organization's award amount will be the same for each year of the grant. NAC fiscal year runs July 1-June 30.

REQUIRED MATCH: 1:1 project specific match (at least 50% of match must be cash and up to 50% of the match can be in-kind contributions)

APPLICATION DEADLINE

TBA

TWO YEAR GRANT AMOUNT

\$15,000 (\$7,500/year)

GRANT ACTIVITY PERIOD

July 1, 2019 - June 30, 2021

ELIGIBILITY SNAPSHOT

Local government agencies and public institutions

STAFF CONTACT

Community Arts Development
Shoshana Zeldner (Northern NV)
szeldner@nevadaculture.org
775-687-7119

Michelle Patrick (Southern NV)
mpatrick@nevadaculture.org
702.486.3732

ELIGIBILITY

- Applicant must be a Nevada-based county or municipal government agency or public institution
- Applicant must form a project team that includes at least one partner organization and at least one Nevada resident artist in addition to the applicant
- Proposed project must take place in Nevada

This grant is awarded to a local government agency/public institution and does not preclude the organizational project partner(s) from receiving another NAC grant

CIG FUNDING RESTRICTIONS

In addition to the NAC General Funding Restrictions, CIG funds may not be used for:

- General operating support - funds must be used for relevant project expenses only including artist fees, production expenses, marketing, planning, and evaluation

EVALUATION AND SCORING

The NAC uses a panel of arts specialists and artists to review and evaluate eligible grant applications in an impartial environment. The panel scores grant applications based on the published criteria and makes funding recommendations to the NAC Board. The NAC Board approves final funding amounts. The review process is competitive, and not all applications are funded. Panel meetings are open to the public. NAC strongly encourages applicants to observe panel meetings in person or to listen via the internet (if available).

REVIEW CRITERIA

1. Community Impact/Artistic Merit (40 Points)

- Defines the community served and explains how they have identified the stated challenge/need as a priority within this community
- Describes how new, nontraditional and/or underrepresented audiences will be engaged in the project and why this project is appropriate for these audiences
- Project provides opportunities for community members to experience art and participate in the artistic process by making, doing or creating something, or contributing ideas to a work of art
- Identifies and details methods to evaluate success, impact, and outcomes
- Includes a plan for accessibility (click [HERE](#) for more information on accessibility)

2. Artistic Excellence (30 Points)

- Demonstrates commitment to artistic excellence as evidenced through artists, arts professionals, arts organizations, or services as appropriate for the community in which the project takes place
- Utilizes effective process to select artists, services, programming or other elements of artistic production or presentation

3. Project Planning and Management (30 points)

- Project is well planned with a realistic timeline, clear objectives, and achievable outcomes
- Involves qualified personnel to plan and manage project
- Provides clear budget with financial resources to support project
- Project partners provide support for the proposed initiative

APPLICATION SUPPORT MATERIALS

- **List of current board, advisory body or commissioners**
 - Include professional affiliations and city/town where they reside
- **Agency budget for previous fiscal year and projected budget for upcoming fiscal year**
- **Letters of Support** from all proposed project partners
- **Résumés or Biographies** for all collaborating artists, key administrative personnel (including project partners) any consultants to be paid with NAC support
 - Include title, experience, and role within the proposed project
- **Project Team Support Materials**
 - Submit 5-10 recent samples of support material that best document the quality of applicant **AND** partner organization's programs or services
 - These can include images, audio, video and/or printed material from past projects/programs or marketing material such as advertisements, posters, programs, fliers, newsletters, link to website and/or social media pages
 - Video samples combined should not exceed five (5) minutes total
- **Artist Support Materials**
 - Submit 5-10 recent samples of artistic support material that best document the artistic excellence of artist(s) involved
 - Samples can be images, audio, video and/or printed material
 - Video samples combined should not exceed five (5) minutes total

HOW TO APPLY

Please read the full FY20 NAC Grant Guidelines before applying. Then complete application questions and submit all required support material online at:

<https://nevadaartscouncil.submittable.com/submit>

Click [HERE](#) to access additional resources for NAC grant applicants including a guide to submitting applications online.

ARTIST FELLOWSHIP GRANT draft v5 10.17.18

Awarding outstanding individual artists



HOW THE PROGRAM WORKS

The Artist Fellowship Grant (AFG) from the Nevada Arts Council (NAC) celebrates the vitality of Nevada's contemporary and traditional folk arts and is awarded to outstanding individual artists living in Nevada who demonstrate excellence in their work. By acknowledging outstanding artistic accomplishment, the program promotes public awareness and appreciation of the role of the artist in our society.

New for FY20: Folk and Traditional Arts have been added as a separate Artist Fellowship discipline (see more information below).

Grantees may request 90% of the award right away. In order to receive the final 10% of funds, grantees must complete a public outreach activity that is relevant to their artistic discipline. Grantees must complete the Final Report online with all applicable support materials within 45 days of the public outreach activity or by June 30, 2020 (whichever is first).

GRANT AMOUNT: \$5,000 (No match required)

FY20 APPLICATION DEADLINE

TBA

GRANT AMOUNT

\$5,000

ELIGIBILITY SNAPSHOT

Individual Artist, NV Resident, 21 years or older, non-student

STAFF CONTACT

CONTEMPORARY ARTS

Fran Morrow

fmorrow@nevadaculture.org

775-687-7106

FOLK AND TRADITIONAL ARTS

Pat Atkinson

patkinson@nevadaculture.org

775-687-7103

Rebecca Snetselaar

rsnetselaar@nevadaculture.org

702-486-3739

DEADLINES BY DISCIPLINE

FISCAL YEAR 2020 (Due Date TBA)

<u>CONTEMPORARY ARTS</u>	<u>FOLK AND TRADITIONAL ARTS</u>
VISUAL ARTS: includes crafts, drawing, mixed media, painting, photography, printmaking, sculpture, installation, performance art, new technologies, or media arts	Created and preserved within communities defined by cultural connections such as a common ethnic heritage, language, religion, occupation, or geographic area.
	MATERIAL CULTURE: includes traditional hand-crafted objects, decorative arts, ceremonial costume
	PERFORMING ARTS: includes music, dance, ritual/celebration, and verbal arts

FISCAL YEAR 2021 (Due Date TBA)

<u>CONTEMPORARY ARTS</u>	<u>FOLK AND TRADITIONAL ARTS</u>
LITERARY ARTS: includes creative non-fiction, prose, fiction, playwriting, poetry, screenplays, and writing for young adults	Created and preserved within communities defined by cultural connections such as a common ethnic heritage, language, religion, occupation, or geographic area.
PERFORMING ARTS: includes dance choreography/performance, music composition/performance, theatre direction/performance, set design, storytelling, and spoken word	MATERIAL CULTURE: includes traditional hand-crafted objects, decorative arts, ceremonial costume
	PERFORMING ARTS: includes music, dance, ritual/celebration, and verbal arts

Applicant requirements:

- Must be a Nevada resident for 12 months prior to application date
- Must be a U.S. citizen or have legal resident status
- Must be at least 21 years old
- Must not be enrolled as degree-seeking student
- Individual artists applying for an Artist Fellowship must be actively practicing in the discipline reflected in their résumé or biographical statement and have an ongoing commitment to their art form.
- Artists working in collaborations or in groups must apply as individuals

AFG FUNDING RESTRICTIONS

Please see the NAC General Funding Restrictions listed in the FY20 Grant Guidelines.

EVALUATION AND SCORING

The NAC uses panels made up of discipline-specific arts specialists and artists to review and evaluate eligible grant applications in an impartial environment. Contemporary Arts Fellowship applicants are evaluated using a blind review process where each applicant is identified by a number for the purpose of panel discussion. Folk and Traditional Arts Fellowship panels do not use a blind review and review Folk and Traditional Arts Fellowship applications separately and not in competition with Contemporary Arts Fellowship applications. The panel scores grant applications and makes recommendations to the NAC Board. The NAC Board approves final funding amounts. The review process is competitive, and not all applications are funded. Panel meetings are open to the public. NAC strongly encourages applicants to observe panel meetings in person via the internet (if available).

REVIEW CRITERIA

CONTEMPORARY ARTS

1. **Artistic Excellence (60 points)**
 - Creative and inventive use of the medium
 - Consistency in the quality of the work
2. **Artistic Merit (40 points)**
 - Evidence that artwork reflects the development of the artist and serious and exceptional aesthetic investigation

FOLK AND TRADITIONAL ARTS

1. **Artistic Excellence (75 points)**
 - Consistency in the quality of the work
2. **Artistic Merit (25 points)**
 - Significance within the particular cultural tradition

APPLICATION SUPPORT MATERIALS

Materials must be submitted online with your completed application.

- **A copy of your valid Nevada Driver's License or ID** (for proof of eligibility)
If you do not have a Driver's License/ID or if your NV Driver's License was renewed in the past 12 months, contact NAC staff to discuss other residency verification material

ARTIST FELLOWSHIP GRANT **draft v5 10.17.18**

Awarding outstanding individual artists



APPLICATION SUPPORT MATERIALS (continued)

- Additional Support Material: Click links below for discipline specific guidelines
 - CONTEMPORARY ARTS
 - [Visual Arts \(FY20\)](#)
 - [Literary Arts \(FY21\)](#)
 - [Performing Arts \(FY21\)](#)
 - FOLK AND TRADITIONAL ARTS
 - [Material Culture and Performing Arts \(FY20/FY21\)](#)

HOW TO APPLY

Please read the full FY20 NAC Grant Guidelines before applying. Then complete application questions and submit all required support material online at:

<https://nevadaartscouncil.submittable.com/submit>

Click [HERE](#) to access additional resources for NAC grant applicants including a guide to submitting applications online.

ARTIST FELLOWSHIP GRANT

VISUAL ARTS - SUPPORT MATERIAL GUIDELINES



In keeping with NAC policy to ensure anonymity during the AFG panel review process, neither your name, nor any information identifying commissions, awards, reviews, and/or presentations, should appear on your work samples – especially if using a video sample. If your name does appear on the work samples, your application will be disqualified. It is acceptable if you have signed your artwork, as it is too small for panelists to clearly read.

VISUAL ARTS - REQUIRED SUPPORT MATERIAL

- **ARTIST RÉSUMÉ** (*for eligibility purposes only, not included in panel review*): Include a maximum two (2) page résumé (carefully read instructions in the application on how to format your résumé [here](#))
- **WORK DESCRIPTION:** Provide a description of the submitted work that gives the panelists a better understanding of your artistic and aesthetic investigation
- **WORK SAMPLES:** Select one category below and submit only the requested work samples for that category produced within the past four years
 1. **MIXED MEDIA (crafts, drawing, mixed media, painting, photography, printmaking, and sculpture):** works that employ more than one distinct visual art media including but not limited to: collage, assemblage, book arts, and fiber arts
 - A maximum of ten (10) digital images of your work
 2. **INSTALLATION, PERFORMANCE ART, AND NEW TECHNOLOGIES:** visually based works that clearly go beyond conventional discipline lines including but not limited to: interactive installations, computer-based artwork (the computer is central to creation, presentation, or understanding of the work), and new/non-traditional media
 - A combination of five (5) digital images and up to five (5) minutes of video(s) featuring several examples of your work
 3. **MEDIA ARTS (film and video):** narrative or documentary time-based work using audio, digital, film and/or video media (projects having a primarily corporate, advertising, industrial, or educational audience are not eligible)
 - Several examples of your film/video work (video/audio clips collectively cannot exceed ten [10] minutes total running time)

TIPS FOR VISUAL ARTS WORK SAMPLES

- Digital Images must be 700 pixels on the longest side and recommended 100ppi
- Submit an individual file for each distinct work (for 3 pieces, have 3 individual files and not one file with 3 work samples edited together)
- Do not collage several angles or multiple pieces within one image
- Video samples must be in .MP4, .MOV, or .WMV format
- Do not submit reviews, brochures, publicity materials or any other extraneous materials

ARTIST FELLOWSHIP GRANT

LITERARY ARTS - SUPPORT MATERIAL GUIDELINES



In keeping with NAC policy to ensure anonymity during the AFG panel review process, neither your name, nor any information identifying commissions, awards, reviews, and/or presentations, should appear on your work samples. Do not list if your work has been published. If your name appears on the manuscript, synopsis, or text, your application will be disqualified.

LITERARY ARTS - REQUIRED SUPPORT MATERIAL

- **ARTIST RÉSUMÉ** (*for eligibility purposes only, not included in panel review*): Include a maximum two (2) page résumé (carefully read instructions in the application on how to format your résumé [here](#))
- **WORK SAMPLES:** Select one category and submit only the requested work samples for that category produced within the past four years
 1. **CREATIVE PROSE** (Fiction, Non-Fiction, Writing for Children & Young Adults)
 - A maximum of fifteen (15) pages of text plus one synopsis page
 - Submit each excerpt as a separate document
 - All manuscripts must be double-spaced with a 12-point font size or larger and converted into a PDF format
 - One additional synopsis page is allowed to provide background information about your manuscript selection(s). Synopsis page typically includes whether selections are from a larger series, additional description, etc. Include it as the first page of your overall work sample (one synopsis page + maximum 15 manuscript pages). If the work sample consists of multiple excerpts, please use the single synopsis page to give information for all of them.
 2. **PLAYWRITING AND SCREENPLAYS**
 - A maximum of thirty (30) pages of text with a 12-point font size or larger plus one synopsis page and converted into a PDF
 - Playwriting submissions must use standard script form: single space within a dialogue or stage direction and double-spaced between items
 - Screenplay submissions must use standard screenplay format
 - One additional synopsis page is allowed to provide background information about your manuscript selection(s). Synopsis page typically includes whether selections are from a larger series, additional description, etc. Include it as the first page of your overall work sample (one synopsis page + maximum 30 manuscript pages). If the work sample consists of multiple excerpts, please use the single synopsis page to give information for all of them.
 3. **POETRY**
 - A maximum of ten (10) pages with no more than one poem per page
 - Each poem must be in a PDF format
 - Titles should appear at the top of the page

TIPS FOR LITERARY ARTS WORK SAMPLES

- Do not submit reviews, brochures, publicity materials or any other extraneous materials.
- Samples may include published work and/or works in progress.
- NAC will not accept examples of the following writing types in these categories: collaborative work, journalism, book reviews, editorials, interviews, or scholarly writing.
- If you submit work that has been published, you must submit it in manuscript form rather than published form. Do not scan excerpts from a published text.

ARTIST FELLOWSHIP GRANT

LITERARY ARTS - SUPPORT MATERIAL GUIDELINES



TIPS FOR LITERARY ARTS WORK SAMPLES (continued)

- Books, magazines, and photocopies of publications will not be accepted.
- If you write in a language other than English, please submit an English translation with your original manuscript. NAC cannot guarantee that panelists will be competent in your primary language. In general, panelists will judge your application from the English version.
- Work samples are the sole means by which the artistic quality of the individual's work is evaluated. Written materials are the only work samples accepted in the Literary Arts category. As you select the work to submit, consider your audience and make sure the work clearly communicates your ideas and style. If you submit different pieces of work, it is a good idea to make sure they complement each other and show your skill as a writer. If one piece is more developed or dramatically different in style than the others, it may confuse the panelists. Therefore, applicants should submit a cohesive body of their strongest work.

ARTIST FELLOWSHIP GRANT

PERFORMING ARTS - SUPPORT MATERIAL GUIDELINES



In keeping with NAC policy to ensure anonymity during the Artist Fellowship panel review process, neither your name, nor any information identifying commissions, awards, reviews, and/or presentations, should appear on your work samples – especially if using a video sample. If your name does appear on the work samples, your application will be disqualified.

PERFORMING ARTS - REQUIRED SUPPORT MATERIAL

- **ARTIST RÉSUMÉ** (*for eligibility purposes only, not included in panel review*): Include a maximum two (2) page résumé (carefully read instructions in the application on how to format your résumé [here](#))
- **WORK DESCRIPTION:** Provide a description of the submitted work that gives the panelists a better understanding of your artistic and aesthetic investigation
- **WORK SAMPLES:** Select one category and submit only the requested work samples for that category produced within the past four years
 1. **DANCE/THEATER/MUSIC PERFORMER, CHOREOGRAPHER, THEATER DIRECTOR, STORYTELLING AND SPOKEN WORD, MUSIC COMPOSER:**
 - A combination of audio and/or video examples of your work which collectively cannot exceed ten (10) minutes total running time
 2. **SET OR COSTUME DESIGNER**
 - A combination of five (5) digital images and (5) minutes of video(s) featuring several examples of your work

TIPS FOR PERFORMING ARTS WORK SAMPLES

- Edit the sample to begin where you want the panel to begin. The beginning of your work sample is like the beginning of a good film: it should capture the audience's attention in the first few seconds. Panelists need to see the best, which may not be the beginning of the performance. The initial impression your work sample gives is far more important than presenting the work in what you consider to be its proper context.
- Remember that it is not the quantity of video/audio clips that you submit, but quality of each sample that is most important. You are not submitting a montage - you are submitting a work sample. Pay close attention to the production quality of your materials; it is the only way the panel will know your work. Poor video/audio production quality often distracts panelists from focusing on the work.
- Theatre artists: Allow the viewer time to see you perform, develop a character, and interact with other performers. Showing many short clips may not be as effective as showing longer clips with several monologues or sections from full production numbers.
- Do not submit work samples designed for promotional purposes (such as a performance/choreography reel or filmography).
- Do not submit reviews, brochures, publicity materials or any other extraneous materials.
- Submit an individual file for each distinct work (for 3 pieces, have 3 individual files and not one file with 3 work samples edited together).
- Recommended file size for images is no smaller than 1920 pixels on the longest side. Recommended 100 ppi/dpi (standard web resolution).
- Resolutions: recommended minimum 640 x 480, maximum 1920 x 1080. Aspect Ratio: 4:3 or 16:9; Bit Rate: recommended above 240 kbps; Frame Rate: recommended minimum 12 fps, maximum 30 fps.

ARTIST FELLOWSHIP GRANT

FOLK AND TRADITIONAL ARTS - SUPPORT MATERIAL GUIDELINES



FOLK AND TRADITIONAL ARTS - REQUIRED SUPPORT MATERIAL

- **BIOGRAPHY OR RÉSUMÉ:** Please [click here](#) for details and samples of artist biographies and résumés

- **WORK SAMPLES**
 - 5-10 recent, high quality work samples
 - Can include photos, audio recordings, and/or video that effectively show the quality of the artist's work
 - Video and audio samples collectively cannot exceed ten (10) minutes total running time

TIPS FOR WORK SAMPLES

- Digital Images must be 700 pixels on the longest side and recommended 100ppi
- Submit an individual file for each distinct work (for 3 pieces, have 3 individual files and not one file with 3 work samples edited together)
- Do not collage several angles or multiple pieces within one image
- Video samples must be in .MP4, .MOV, or .WMV format
- Do not submit reviews, brochures, publicity materials or any other extraneous material

HOW THE PROGRAM WORKS

The Fellowship Project Grant (FPG) from the Nevada Arts Council (NAC) is designed to support artists working in all disciplines who have received two NAC Artist Fellowships. These artists are recognized for continuing artistic accomplishment, and are actively participating in their art form as practitioners, teachers or both. This two-year grant recognizes the commitment of NAC Fellows, and supports projects that encourage the development of new work to share with the public.

The focus of the project that may include, but is not limited to:

- Development of new techniques or methods
- Experimentation with new materials or technologies
- Pioneering of new works
- Conception and advancement of new strategies for engagement

Fellowship Project Grants are awarded every other year and projects can span two fiscal years. Once awarded, grantees request initial installment of \$6,500. At the end of the first grant year, grantees must submit an Interim Report online no later than June 30, 2021. To receive the final \$500 of the grant award, grantees must complete the Final Report online no later than June 30, 2022. The Final Report for the FPG must include either a short article or a 3-5 minute video about the funded project to be featured on the NAC website.

TWO YEAR GRANT AMOUNT: \$7,000 total (No match required)

ELIGIBILITY

- Must have received two or more NAC Artist Fellowship Grants
- Must be Nevada resident for 12 months prior to application date
- Must be a U.S. citizen or have legal resident status
- Must be at least 21 years old
- Must not be enrolled as degree-seeking student
- Projects must occur between July 2019 through June 2021
- Project must either be located in Nevada or serve Nevada residents
- An artist may receive a maximum of two Fellowship Project Grants in their lifetime
- FPG recipients must wait two years before applying for another FPG

Fellowship Project grantees may not apply for a Project Grant for Artists during either of their grant years.

APPLICATION DEADLINE

FY20/21: TBA

TWO YEAR GRANT AMOUNT

\$7,000 total

ELIGIBILITY SNAPSHOT

Individual Artist, NV Resident, 21 years or older, not a degree-seeking student, must have received 2 Artist Fellowship Grants

STAFF CONTACT

Fran Morrow - Artist Services
fmorrow@nevadaculture.org
775-687-7106

FPG FUNDING RESTRICTIONS

In addition to the NAC General Funding Restrictions, FPG funds may not be used for:

- Documentation of existing arts projects
- Costs related to activities for which the applicant is employed or contracted
- Costs related to academic research or formal study toward an academic or professional degree
- Expenses incurred in the presentation of final work, such as self-publishing, promotion, catalogs published by the artist(s), exhibition expenses and self-presenting - such expenses may be one component of the proposal but cannot be the sole purpose of the requested funds

EVALUATION AND SCORING

The NAC uses panels of arts professionals with a broad range of experience to review and evaluate Fellowship Project grant applications in an impartial environment. The panel scores grant applications and makes recommendations to the NAC Board. The NAC Board approves final funding amounts. The review process is competitive, and not all applications are funded. Panel meetings are open to the public. NAC strongly encourages applicants to observe panel meetings in person or via the internet (if available).

REVIEW CRITERIA

1. Artistic Excellence (35 points)

- Demonstrates artistic excellence and achievement of applicant and any collaborating artists
- Demonstrates commitment to artistic excellence through artistic concept, vision, or method of the project

2. Impact/Artistic Merit (35 points)

- Demonstrates impact to the artist's personal craft and/or body of work
- Demonstrates impact to the artist's discipline, field of study, community of practice, or cultural community as defined by the artist
- Demonstrates impact to a broader community, such as the general public, state or regional community organizations

3. Project Planning and Management (30 points)

- Project is clearly articulated and well planned with a realistic timeline, clear objectives, and achievable outcomes
- Provides clear budget with financial resources to support project
- Describe methods to evaluate outcomes of the project

APPLICATION SUPPORT MATERIALS

Materials must be submitted online with your completed application.

- **A copy of your valid Nevada Driver's License or ID** (for proof of eligibility)
If you do not have a Driver's License/ID or if your NV Driver's License was renewed in the past 12 months, contact NAC staff to discuss other residency verification material

APPLICATION SUPPORT MATERIALS (continued)

- **Work Samples**
 - 5-10 artistic quality work samples that demonstrate the artistic excellence and innovation of the project
 - Must represent work completed by the artist within the last three years
 - Work samples may be images, video, and/or audio
 - Total length of video and audio clips combined should not exceed 10 minutes
 - Do not submit enhanced promotional materials like videos marketing you and/or your company - these materials do not allow panelists to determine artistic strength

HOW TO APPLY

Please read the full FY20 NAC Grant Guidelines before applying. Then complete application questions and submit all required support material online at:

<https://nevadaartscouncil.submittable.com/submit>

Click [HERE](#) to access additional resources for NAC grant applicants including a guide to submitting applications online.

Providing project support for individual artists

HOW THE PROGRAM WORKS

The Project Grant for Artists (PGA) from the Nevada Arts Council (NAC) supports individual artists in the production and presentation of artistic projects. The PGA is awarded twice a year for projects that take place during a specified six-month period. Examples of eligible projects include art exhibitions, performances, readings and concerts, the creation of art, portfolio creation and marketing/promotional activities related to an arts project.

If awarded PGA funding, grantees may request 100% of grant funds right away. To stay in compliance, grantees must complete the Final Report online with all applicable support materials within 30 days of project completion or June 30, 2020 (whichever is first).

GRANT AMOUNT: Up to \$1,500 (No match required)

ELIGIBILITY

- Individual applicants must have U.S. citizenship or legal resident status, be at least 21 years old, be a Nevada resident for 12 months prior to the date of application and not be enrolled as a degree-seeking student.
- Must not have received an Artist Fellowship Grant in the same fiscal year.
- Artists working in collaborations must file one joint application with one person as the primary applicant
- Applicants are eligible for only one PGA per fiscal year

PGA FUNDING RESTRICTIONS

In addition to the NAC General Funding Restrictions, PGA funds may not be used for:

- Expenses outside the 6 month cycle
- Purchase of permanent equipment that exceeds \$500
- Curating another artist's exhibition
- Attending classes/workshops - funds for attending classes/workshops must be submitted through the Professional Development Grant
- Presenting or teaching a class/workshop - funds to support a teaching artist residency must be submitted through the Arts Learning Express Grant (please note, the Arts Learning Express Grant is only open to individuals on the NAC Artists in Schools + Communities Roster and organizations)
- Artist Fee Restriction: No more than \$300 of the awarded grant amount can go directly to the applicant for artist fees (artist fees to other participating artists are not restricted)

APPLICATION DEADLINES

CYCLE A

TBA (Projects July 1-Dec 31)

CYCLE B

TBA (Projects Jan. 1-June 30)

GRANT AMOUNT

Up to \$1,500

ELIGIBILITY SNAPSHOT

Individual, NV Resident, 21 years or older, non-student

STAFF CONTACT

Sierra Scott - Grants Specialist

s.scott@nevadaculture.org

775-687-7104

EVALUATION AND SCORING

The NAC uses a panel of arts specialists and artists to review and evaluate eligible grant applications in an impartial environment. The panel scores grant applications and makes funding recommendations to the NAC Board. The review process is competitive, and not all applications are funded. Panel meetings are open to the public. NAC strongly encourages applicants to observe panel meetings in person or via the internet (if available).

REVIEW CRITERIA

1. Artistic Excellence (40 points)

- Demonstrates artistic excellence and achievement of applicant and any collaborating artists
- Demonstrates commitment to artistic excellence through artistic concept, vision, or method of the project

2. Impact/Artistic Merit (30 points)

- Demonstrates one of the following:
 - Impact to the artist's personal craft and/or body of work
 - Impact to the artist's discipline, field of study, community of practice, or cultural community as defined by the artist
 - Impact to a broader community, such as the general public, state or regional community organizations

3. Project Planning and Management (30 points)

- Project is clearly articulated and well planned with a realistic timeline, clear objectives, and achievable outcomes
- Provides clear budget with financial resources to support project
- Describes methods to evaluate outcomes of the project

APPLICATION SUPPORT MATERIALS

All required materials must be submitted online with your completed application.

- A copy of your valid Nevada Driver's License or ID (for proof of eligibility)
If you do not have a Driver's License/ID or if your NV Driver's License was renewed in the past 12 months, contact NAC staff to discuss other residency verification material
- Résumés or Biographies for applicant and all key/collaborating artists
- Artistic Quality Work Samples
 - Include 5-10 samples of artistic work (Images, audio, and/or video) providing evidence to the quality of the artists and/or organizations associated with this project
 - Samples should clearly support your narrative/project and may include video of live performances, audio clips of music, images of artistic work, writing samples etc.
 - Work samples should be current (produced within the last three years)
 - Each sample should be a separate file
 - Writing samples should not exceed 10 pages each
 - Total length of video and audio clips combined should not exceed 10 minutes
 - Do not include promotional, marketing, or video with voice over

APPLICATION SUPPORT MATERIALS (continued)

- Additional Support Material
 - Up to five (5) additional items of your choice that strengthen your application
 - These may include marketing and publicity samples, news articles, event programs, contracts that specify cost, project dates, and services to be provided (facility, marketing, tech crew, etc.), or letters of agreement/contracts with participating artists, companies, or organizations

HOW TO APPLY

Please read the full FY20 NAC Grant Guidelines before applying. Then complete application questions and submit all required support material online at:

<https://nevadaartscouncil.submittable.com/submit>

Click [HERE](#) to access additional resources for NAC grant applicants including a guide to submitting applications online.

HOW THE PROGRAM WORKS

The Arts Learning Express Grant (ALX) from the Nevada Arts Council (NAC) is designed to support a short-term teaching artist residency (20 hours maximum). This grant is open to community organizations/public institutions and individual teaching artists who are on the NAC Artists in Schools + Communities (AIS+C) Roster. The shape and schedule of the activity is up to the sponsor and the artist. An intensive residency may occur over one to three days, or it may be appropriate to have more activities of shorter duration, such as two hours a week for six weeks.

The residency must be an active, hands-on educational experience in the arts or traditional cultural practices. This grant is not intended to support concerts, assembly programs, or lectures. Supplementary activities such as readings, lecture-demonstrations and performances may accompany the educational activities but cannot be more than 20% of the residency.

All ALX grant recipients agree to fulfill the following:

- The residency is planned collaboratively between the artist(s) and appropriate teacher(s) and/or community representative(s)
- For school programs, a full day will not exceed four hours of contact time with participants
- A teacher or adult representative of the sponsoring organization must be present at all times during the program (if the artist is working with a large group of PreK-12 students, the adult-student ratio will be appropriate to the activity)
- Grantees must complete the Final Report online with all applicable support materials within 45 days of project completion or June 30, 2020 (whichever is first)

GRANT AMOUNT: Up to \$1,500 to support artist fees (No match required)

In some cases, an artist may charge more than the grant will support. It is the sponsor's responsibility to ensure that the artist receives full payment.

ELIGIBILITY

Applicants are eligible for a maximum of two ALX grants per fiscal year. The Final Report for the first project must be submitted prior to receiving funds for a subsequent project.

- **INDIVIDUALS:** Only open to Nevada resident artists/groups on the NAC Artists in Schools + Communities Roster
- **ORGANIZATIONS/PUBLIC INSTITUTIONS:** Nevada 501(c)(3) incorporated nonprofit organizations (arts and non-arts) and public institutions

APPLICATION DEADLINE

At least 30 days before the proposed activity

GRANT AMOUNT

Up to \$1,500

ELIGIBILITY SNAPSHOT

NV incorporated non-profit organizations (arts and non-arts), public institutions, and NV resident AIS+C Roster Artists

STAFF CONTACT

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702-486-3738

ALX GRANT FUNDING RESTRICTIONS

In addition to the NAC General Funding Restrictions, ALX funds may not be used for:

- Private lessons

EVALUATION AND SCORING

This is a noncompetitive grant and is awarded on a first-come, first-served basis to eligible applicants throughout the year while funds are available.

APPLICATION SUPPORT MATERIALS

All required materials must be submitted online with your completed application.

ALL APPLICANTS

- Eligibility Verification
 - NON-PROFIT ORGANIZATIONS: IRS 501(c)3 Letter
 - INDIVIDUALS: A copy of your valid Nevada Driver's License or ID
If you do not have a Driver's License/ID or if your NV Driver's License was renewed in the past 12 months, contact NAC staff to discuss other residency verification material
- Letter or E-Mail Confirmation of the teaching residency (including dates) between artist and hosting school/organization

ORGANIZATIONS OR PUBLIC INSTITUTIONS USING AN ARTIST/GROUP THAT IS NOT ON THE AIS+C ROSTER*

- Résumé or Biography for all proposed artists/groups
- Artistic Quality Work/Performance Samples for EACH teaching artist proposed in your application (must be labeled with artist's name)
 - Include up to six (6) total samples of artistic work including at least one (1) sample for each proposed teaching artist
 - Samples should be images, audio, and/or video which provide evidence of the artistic accomplishments of the teaching artist(s) as appropriate to their discipline(s)
- Two (2) Professional References from people who have first-hand knowledge of the artist's public programs
- A Current Letter Of Reference (Required for PreK-12 grade school activities only)
 - A letter from an individual who has hired the artist as a teaching artist, discussing the artist's abilities as an educator or the ability of the artist to work in the schools

*ALX applicants using an artist/group on the NAC Artists in Schools + Communities Roster do not have to submit Support Material for selected artists/groups. The AIS+C Roster is an online resource for schools, organizations and communities seeking to engage professional artists. Roster artists have been chosen through an adjudication process, and are skilled in teaching and sharing their specific art form, whether creative writing, dance, film/video, folk traditions, music, photography, sculpture, theater, storytelling or visual arts.

ARTS LEARNING EXPRESS GRANT draft v5 10.17.18

Supporting short-term teaching artist residencies



HOW TO APPLY

Please read the full FY20 NAC Grant Guidelines before applying. Then complete application questions and submit all required support material online at:

<https://nevadaartscouncil.submittable.com/submit>

Click [HERE](#) to access additional resources for NAC grant applicants including a guide to submitting applications online.

HOW THE PROGRAM WORKS

The Folklife Artist Grant (FLA) from the Nevada Arts Council (NAC) supports traditional arts projects by folk artists and culture bearers. Eligible projects focus on the transmission of folk arts or traditions that are practiced, valued, and shared within culturally specific communities in Nevada. Applications are accepted throughout the year while funds are available.

Eligible projects include, but are not limited to:

- Apprenticeships, mentorships, or small group learning activities focused on folk and traditional arts practices

All projects must be completed before June 30, 2020. Grant recipients must complete the Final Report online with all applicable support materials within 30 days of project completion or June 30, 2020 (whichever is first).

GRANT AMOUNT: Up to \$1,500 (No match required)

ELIGIBILITY

Applicants must talk with Folklife Program staff before applying and must meet the following requirements:

- Have U.S. citizenship or legal resident status
- Be at least 21 years old
- Be a Nevada resident for 12 months prior to the date of application
- Not be enrolled as a degree-seeking student
- Be an intermediate or advanced-level folk/traditional artist or cultural practitioner

Applicants may receive funding for one FLA per fiscal year and are limited to two years of funding in this category.

FLA grantees may receive an Arts Learning Express or Professional Development Grant in the same fiscal year, but are ineligible for other NAC grants.

FLA GRANT FUNDING RESTRICTIONS

Please see the NAC General Funding Restrictions listed in the FY20 Grant Guidelines.

EVALUATION AND SCORING

This is a noncompetitive grant and is awarded on a first-come, first-served basis to eligible applicants throughout the year while funds are available.

APPLICATION SUPPORT MATERIALS

All required materials must be submitted online with your completed application.

- **A copy of your valid Nevada Driver's License or ID** (for proof of eligibility)
If you do not have a Driver's License/ID or if your NV Driver's License was renewed in the past 12 months, contact NAC staff to discuss other residency verification material
- **Résumés or Biographies for participating artists**

APPLICATION DEADLINE

First-come, first-served throughout the year while funds are available

GRANT AMOUNT: Up to \$1,500

ELIGIBILITY SNAPSHOT

Individual, NV Resident, 21 years or older, non-student

STAFF CONTACT

Patricia Atkinson

Folklife Specialist

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775-687-7103

Rebecca Snetselaar

Folklife Specialist

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702-486-3739

APPLICATION SUPPORT MATERIALS (continued)

- **Artistic Quality Work Samples**
 - Material Culture: Up to ten (10) photos and/or up to two (2) videos (not to exceed 10 minutes total) showing artistic processes or finished objects
 - Oral Traditions/Performing Arts: Up to four (4) audio or video files not to exceed 10 minutes total
- **Two (2) Letters of Community Support**
 - Written by (non-family) members of your community, master artists, or by representatives of cultural organizations who you have worked in the past
 - Each letter must clearly identify the writer and provide their contact information and their relationship to the artist(s), the project, and the community
 - Support letters should describe:
 1. Why the project is significant in the cultural community that is represented
 2. The participating artists' level of artistic excellence and experience with the art form (ALL participating artists, including apprentices, if applicable)
 3. How the artists and the cultural community will benefit from the project
- **Confirmation Letter/Email (if applicable)**
 - An email or letter from the master artist or apprentice confirming their participation in the project
- **Additional Support Material**
 - Up to five (5) additional items of your choice that strengthen your application
 - These can include marketing and publicity samples, news articles, event programs, link to artist's website, etc.

HOW TO APPLY

Please read the full FY20 NAC Grant Guidelines before applying. Then complete application questions and submit all required support material online at:

<https://nevadaartscouncil.submittable.com/submit>

Click [HERE](#) to access additional resources for NAC grant applicants including a guide to submitting applications online.

Supporting folk and traditional arts in communities

HOW THE PROGRAM WORKS

The Folklife Community Grant (FLC) from the Nevada Arts Council (NAC) supports programs with folk artists and culture bearers presented by organizations. Eligible projects focus on the transmission or presentation of particular folk arts or traditions that are practiced, valued, and shared within culturally specific communities in Nevada.

Eligible projects include, but are not limited to:

- Festivals, cultural events, concerts, gatherings, conferences and seminars that bring traditional artists, cultural specialists, and communities together

All projects must be completed before June 30, 2020. Grant recipients must complete the Final Report online with all applicable support materials within 30 days of project completion or June 30, 2020 (whichever is first).

GRANT AMOUNT: Up to \$1,500 (No match required)

ELIGIBILITY

Applicants must talk with Folklife Program staff before applying.

- Nevada 501(c)(3)* incorporated organizations with annual budgets of \$30,000 or less
**Fiscal Agents may be used in this grant category for organizations without 501(c)(3) status (see the full FY20 NAC Grant Guidelines for more details)*

Applicants may receive funding for one FLC per fiscal year and are limited to two years of funding in this category.

FLC grantees cannot receive the Operating Support Grant, Project Grant for Organizations, or Arts Learning Project Grant in the same fiscal year.

FLC GRANT FUNDING RESTRICTIONS

Please see the NAC General Funding Restrictions listed in the FY20 Grant Guidelines.

EVALUATION AND SCORING

This is a noncompetitive grant and is awarded on a first-come, first-served basis to eligible applicants throughout the year while funds are available.

APPLICATION SUPPORT MATERIALS

All required materials must be submitted online with your completed application.

- **IRS 501(c)(3) letter** (for proof of eligibility)
- **Résumés or Biographies for featured artists**

APPLICATION DEADLINE

First-come, first-served throughout the year while funds are available

GRANT AMOUNT: Up to \$1,500

ELIGIBILITY SNAPSHOT

NV Incorporated 501(c)(3) organizations with annual budgets of \$30,000 or less

STAFF CONTACT

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Rebecca Snetselaar
Folklife Specialist
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702-486-3739

APPLICATION SUPPORT MATERIALS (continued)

- **Artistic Quality Work Samples**
 - Material Culture: Up to ten (10) photos and/or up to two (2) videos (not to exceed 10 minutes total) showing artistic processes or finished objects
 - Oral Traditions/Performing Arts: Up to four (4) audio or video files not to exceed 10 minutes total
- **Confirmation Letter/Email**
 - An email or letter from each collaborating traditional artist/culture bearer confirming their participation in the project (for groups - 1 letter per group)
- **Two (2) Letters of Community Support**
 - Written by (non-family) members of your community, master artists, or representatives of cultural organizations with which you collaborate
 - Each letter must clearly identify the writer and provide their contact information, their relationship to the project, and the community
 - Support letters should describe:
 1. Why the project is significant in the cultural community that is represented
 2. How the artists and the cultural community will benefit from the project
- **Additional Support Material**
 - Up to five (5) additional items of your choice that strengthen your application
 - These can include marketing and publicity samples, news articles, event programs, link to artist's website, etc.

HOW TO APPLY

Please read the full FY20 NAC Grant Guidelines before applying. Then complete application questions and submit all required support material online at:

<https://nevadaartscouncil.submittable.com/submit>

Click [HERE](#) to access additional resources for NAC grant applicants including a guide to submitting applications online.

HOW THE PROGRAM WORKS

Professional Development Grants (PDG) from the Nevada Arts Council (NAC) assist Nevada artists, arts administrators, art education professionals, and general education teachers attending arts conferences with funding support for participation in professional development and skills-building activities that contribute to significant professional growth in the arts.

Eligible opportunities include conferences, workshops, artist residencies, and seminars. PDG funds cover only the following costs related to the proposed activity: registration fees, travel, lodging, and per diem/meals (lodging and per diem are calculated at current [Government Services Administration](#) rates for the destination).

Applicants must apply for a PDG at least 30 days before the event. PDG recipients will receive the grant funds as a reimbursement after the professional development activity. In order to receive PDG reimbursement funds, applicants must complete a Final Report online and submit all required receipts within 45 days of event completion or June 30, 2019 (whichever is first).

GRANT AMOUNT: Up to \$500 Reimbursement (No match required)

ELIGIBILITY

- Individual applicants must have U.S. citizenship or legal resident status, be at least 21 years old, be a Nevada resident for 12 months prior to the date of application and not be enrolled as a degree-seeking student
- Individuals are eligible for only one PDG award per year

PDG FUNDING RESTRICTIONS

In addition to the NAC General Funding Restrictions, PDG funds may not be used for:

- Costs for travel that is less than 100 miles round trip from home or work place (for opportunities within 100 miles round trip of home or workplace, individuals may request funds to cover registration fees only)
- Travel outside of the U.S., Canada or Mexico
- Registration fees for NAC sponsored events - only travel/lodging/per diem can be funded for NAC sponsored events

EVALUATION AND SCORING

This is a noncompetitive grant and is awarded on a first-come, first-served basis to eligible applicants throughout the year while funds are available.

APPLICATION DEADLINE

At least 30 days before the proposed activity

GRANT AMOUNT

Up to \$500 (reimbursement)

ELIGIBILITY SNAPSHOT

Individual, NV Resident, 21 years or older, non-student

STAFF CONTACT

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775-687-7104

APPLICATION SUPPORT MATERIALS

All required materials must be submitted online with your completed application.

- A copy of your valid Nevada Driver's License or ID (for proof of eligibility)
If you do not have a Driver's License/ID or if your NV Driver's License was renewed in the past 12 months, contact NAC staff to discuss other residency verification material
- Artist résumé or biography demonstrating involvement in the arts
- Invitation or link to website, brochure or agenda for conference/workshop/event
- Registration form or confirmation (if applicable)
- Hotel information (if applicable)
- Airline tickets and/or travel arrangements (if applicable)

HOW TO APPLY

Please read the full FY20 NAC Grant Guidelines before applying. Then complete application questions and submit all required support material online at:

<https://nevadaartscouncil.submittable.com/submit>

Click [HERE](#) to access additional resources for NAC grant applicants including a guide to submitting applications online.